



# CMI

**College of the Marshall Islands**

Accredited by the Western Association of Schools and Colleges

P.O. Box 1258  
Uluga Campus  
Majuro, Marshall Islands, MH 96960

Tel: (692) 625-3394/3291/4931  
Fax: (692) 625-7203  
Email: [bor.regents@cmi.edu](mailto:bor.regents@cmi.edu)

## CMI POLICY NO. 384 Transfer of Credit

Status: Active  
Effective Date: November 28, 2022  
Approval Date: November 28, 2022  
Steward: Board of Regents  
Approval Authority: Board of Regents

### Policy Statement

CMI accepts transfer credits from colleges and universities accredited by Council for Higher Education Accreditation (CHEA) recognized organizations, or by their international equivalent. CMI also awards transfer credit for military courses and occupations that have been evaluated by the American Council on Education (ACE) and assigned a recommended credit value. Except where specified in transfer agreements, transfer credit is evaluated through a course-by-course analysis of credit based on factors such as currency of the transfer study, applicability to the CMI program, and quality of grades. CMI has the right to award or deny transfer credit depending on the relevance and applicability of such credits to the total degree program.

### Reason for the Policy

CMI values the work accomplished by students prior to enrollment at the college. This policy ensures that students receive appropriate credit for prior educational experiences. It also ensures that academic standards are maintained in the process of awarding these credits.

### Definitions

#### CHEA-Recognized Organizations, or International Equivalent

CHEA publishes a list of recognized Regional Accrediting Organizations, National Faith-Related Accrediting Organizations, Institutional Accrediting Organizations, and Programmatic



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**Accrediting Organizations.** CMI will accept credits from colleges and universities accredited by a Regional Accrediting Organization, National Faith-Related Accrediting Organization, or Institutional Accrediting Organization on this list. Programmatic accreditation is neither required nor sufficient. Colleges and universities located in the U.S. or the Freely Associated States must be accredited by a CHEA-recognized organization for CMI to accept credit.

Colleges and universities outside the U.S. and Freely Associated States that are not accredited by a CHEA-recognized organization will be considered to be accredited by the international equivalent if they are accredited or certified by an organization that upholds standards and processes that are consistent with the academic quality, improvement and accountability expectations of CHEA.

## Military Courses and Occupations that have been Evaluated by ACE

Courses and occupations are listed in the ACE Guide to the Evaluation of Educational Experiences in the Armed Services. ACE requires that a minimum of 3 faculty evaluators (all of whom are current faculty at accredited institutions) achieve consensus on credit recommendations. Faculty teams determine alignment of the learning experience's content, scope, and rigor to current postsecondary standards through analysis of instructor materials, student materials, and assessments (for courses) and occupation standards and validated duties and requirements (for occupations).

## Statements of Elaboration of Policy

### Limitations

1. The final twelve credits of any program must be completed at CMI, unless otherwise specified in an articulation, reverse articulation, or transfer agreement.
2. Developmental or remedial coursework will not be accepted for transfer.
3. Only courses for which an equivalent course exists at CMI, in terms of content, outcomes, and credit-hours, will be transferred. The courses must be applicable to the student's major.
4. Only courses completed with a grade of "C" or better (or the equivalent) may be accepted for transfer. Courses taken Pass/Fail or Audit may not be accepted.
5. Transfer credits will not be considered in the calculation of a student GPA at CMI except as noted elsewhere in policy.





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6. Nursing or lab science courses taken five or more years prior to a student's admission to CMI will not be accepted for transfer.
7. Courses in other fields taken seven or more years prior to a student's admission to CMI will be accepted at the discretion of the evaluator.

## Calculation of Credits

For students transferring credit from an institution that operates under the semester system, credits will be transferred on a 1-to-1 basis. For students transferring credit from an institution that operates under a quarter system, credits will be multiplied by two-thirds and rounded to the nearest whole (for instance, a three-credit course from an institution operating under the quarter system will be counted as two credits). For students transferring credit from an institution that operates on a different calendar, credits will be determined based on contact hours. Credits from military training will be based on ACE recommendations. Two or more courses may be combined to equal one CMI course, and one course may count for multiple CMI courses so long as it is worth the appropriate number of credits and includes all required outcomes and content.

## Articulation, Transfer, and Reverse Articulation Agreements

CMI does not, as of November 2022, have any agreements with other institutions requiring it to accept transfer credits. However, CMI does have agreements in place for students who wish to transfer from CMI to the University of Hawai'i at Hilo, Eastern Oregon University, and the University of Guam.

## Cross References to Related Policies

Learning outside the situations covered by this policy may be awarded credit under Policy 382 Recognition of Prior Learning.

## Responsible Officer

Vice President for Academic and Student Affairs



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12. Students who believe they have been denied transfer credit inappropriately or who believe they should be entitled to additional credit may appeal to the Vice President for Academic and Student Affairs through email or letter explaining their reasoning. The decision of the VPASA is final.

[Transfer of Credit Form](#)

## Date of Initial Policy

  
\_\_\_\_\_  
Dr. Irene J. Taafaki, President

*November 28, 2022*

\_\_\_\_\_  
Date